

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

April 10, 2018

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the boardroom of the Carroll County Recycling Center. Others in attendance were Jeff Anthofer, City of Coon Rapids; Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Dr. Eric Jensen, City of Carroll. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Wittry added to "other" update on out of area waste. Dales made the motion and Dr. Jensen seconded to approve the agenda as presented, along with the addition. Motion carried, all voting aye.
3. Dales made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on March 13, 2018. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Foth--\$35015.79—consulting, closed landfill assessment, EMS, permit renewal and work on maintenance building. Anthofer made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dr. Jensen made the motion and Anthofer seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Wittry discussed the household hazardous waste contract with Metro Waste Authority, which is up for renewal. This would renew for 3 years with fees increasing from (\$.87/capita) to (\$.92/capita), but no change in services (2 mobile events, plus assistance with business hazardous waste collections, and training). Wittry noted that several other neighboring/partnering counties are using their services. Schwabe made the motion to accept Wittry's recommendation to renew the three year contract with Metro Waste Authority and Anthofer seconded the motion. Motion carried, all voting aye.
7. Wittry presented a draft job description for an Education Coordinator position. Schwabe made the motion to move forward with the Education Coordinator position and bring more information back to the May meeting and Dales seconded. Motion carried, all voting aye.
8. Discussion/decision on quote for leachate line work: Wittry stated that 2 bids were received. Dales made the motion to approve Hydro-Klean's bid of \$23,770 and Anthofer seconded. Motion carried, all voting aye.
9. Wittry discussed upcoming dates for the maintenance building.
10. Environmental Management System (EMS) update: Wittry submitted a grant through EMS for solar power to the new maintenance building. Wittry will also bring back information on a wind turbine.
11. Household hazardous material event at DMACC will be Saturday, April 21, 2018 from 9:00 a.m. to 11:00 a.m.
12. Landfill update: Wittry informed the board of the current conditions at the landfill.
13. Recycling update: Halbur informed the board that prices have decreased from last month, but all products continue to move.
14. Other: Wittry updated the board on out of area waste. **NEXT MEETING DATE:** May 8, 2018 at 8:00 a.m.
15. Dr. Jensen made the motion and Dales seconded to adjourn the meeting at 8:54 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur