

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

October 11, 2016

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Others in attendance were Harvey Dales, City of Manning and Mike Schwabe, City of Breda. Also attending were Bob Muhlbauer, Commission CPA; Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Schwabe made the motion to approve the agenda and Dales seconded. Motion carried, all voting aye.
3. Dales made the motion and Schwabe seconded to approve the minutes of the Executive Board Meeting on September 13, 2016. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Foth--\$7714— consulting, sampling, force main project; Iowa Pump Works--\$2165—work on lift station, replace check valve; King Construction --\$277059—2nd payment: leachate force main project work completion to date less retainage. Schwabe made the motion and Dales seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Bob Muhlbauer provided an overview of the preliminary draft June 30, 2016 audit. The final draft audit will be presented at the November meeting.
7. Discussion/decision on inmate transportation and supervision: North Central Correctional Facility has informed Carroll County Solid Waste that they will no longer be providing transportation and supervision of inmates, but the use of inmates is still available. Options for future transportation of prisoners were discussed. Schwabe made the motion to contract with Midas for inmate transportation and Dales seconded. Motion carried, all voting aye.
8. Discussion/decision fly over at landfill: Wittry reported that August of 2012 was the last fly over. Results are used for future design of new cells, density/compaction rates, and updating life cycle cost analysis. Dales made the motion to use Foth for a drone fly over and Schwabe seconded. Motion carried, all voting aye.
9. Update on special waste: Wittry presented the testing results from the liquid submitted in September.
10. Environmental Management System (EMS): Wittry provided information on EMS, including objectives/targets and the 2 required annual audits.
11. Landfill update: Wind screens have arrived and are being assembled.
12. Recycling update: Hydraulic hose on baler has been replaced and the approved light replacement has started.
13. Electronics recycling day information: Wittry reported that 16 ton was collected from 330 vehicles. Over 500 pounds of nonperishable food and \$1600 were donated. Donated items were split between New Opportunity and Community of Concern.
14. Next meeting date: November 8, 2016 at 8:00 a.m.
15. Annual meeting: Wittry has requested meeting be moved to the 3rd Wednesday of January.
Executive board meeting: Wednesday, January 18, 2017 at 6:00 p.m.
Annual board meeting: Wednesday, January 18, 2017 at 7:00 p.m.
16. Other:
 - a. Free Compost Give Away Day: Saturday, October 15, 2016---8:00 a.m. to 10:00 a.m.
 - b. Household Hazardous Waste Day: Delayed until Spring 2017
17. Schwabe made the motion and Dales seconded to adjourn the meeting at 9:28 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur