

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION  
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

October 10, 2017

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the office of the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Mike Schwabe, City of Breda; and Jeff Anthofer, City of Coon Rapids. Also attending were Bob Muhlbauer, Commission CPA; Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Schwabe made the motion to approve the agenda and Anthofer seconded. Motion carried, all voting aye.
3. Dr. Jensen made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on September 11, 2017. Motion carried, all voting aye.
4. Danzer reviewed the Bills Payable--see attached. Wittry went over the following: Bomgaars--\$1071.53—pallet of filters, hi viz shirts, and supplies; Employment Resources--\$10973.72—2 months New Hope labor; Foth --\$42422.54—2 months: general consulting, sampling, storm water pollution prevention, single stream feasibility study, and life cycle analysis; Haley Implement--\$1735.00—protection plan; TestAmerica Laboratories--\$7306.50—spring and fall sampling. Anthofer made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Anthofer made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Bob Muhlbauer provided an overview of the preliminary draft June 30, 2017 audit. The final draft audit will be presented at the November meeting.
7. The leachate forcemain and sanitary sewer project was completed and fully operational on September 19, 2017.
8. Single steam study update: Wittry informed the board that 3 stakeholder meetings have been conducted and the design and study results will be presented in November.
9. Conference updates: Wittry discussed topics from Wastecon in Baltimore and the Fall Conference in Coralville. Wittry also informed the board that Carroll County Solid Waste Management Commission & the City of Carroll were awarded the "Outstanding Facility/Program Award" for "Outstanding Leachate Management Facility/Program" at the Fall Conference.
10. Landfill update: Wittry informed the board there has been no inmates for two weeks due to wet conditions and that fall sampling has been completed.
11. Recycling update: Wittry informed the board that prices are down.
12. Other: Next meeting date: November 14, 2017 at 8:00 am.
13. Anthofer made the motion and Schwabe seconded to adjourn the meeting at 8:47 a.m. Motion carried, all voting aye.

Dan Halbur