

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

September 13, 2016

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; Dr. Eric Jensen, City of Carroll; and Jeff Anthofer, City of Coon Rapids. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Dales made the motion to approve the agenda including the addition of the Entity Authorization document and Anthofer seconded. Motion carried, all voting aye.
3. Schwabe made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board Meeting on August 9 and August 15, 2016. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Central States Wire Products--\$5241—baling wire; Foth--\$13834—consulting, sampling, force main project ; Haley Equipment--\$2264—parts and excavator rental to remove metal from the landfill; Jerico--\$1736—dust control; King Construction --\$299360—leachate force main project work completion to date less retainage; Recovery Systems--\$8021—baler overhaul; Ziegler--\$4684—parts and preventative maintenance. Dales made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Financial Report and Entity Authorization document:
 - a. Halbur presented the financial report --see attached. Schwabe made the motion and Dales seconded to approve the financial report as presented. Motion carried, all voting aye.
 - b. Anthofer made the motion and Dr. Jensen seconded to approve the signing of the Entity Authorization document. Motion carried, all voting aye.
6. Leachate Force Main and Gravity Sewer Installation update: Wittry reported that the force main/gravity sewer project is progressing. By Friday, King Construction is estimating that the force main line and the gravity sewer line will be completed. Plan is to bore under the creek, Commission's north driveway, and across the road by Moorhouse Ready Mix. Due to weather conditions, King submitted a change order to move the substantial completion date. When the lines are both complete, King will route the leachate line so that the leachate system can work until the lift station is completed.
7. Discussion/decision change order #2 for construction project: Schwabe made the motion to change the substantial completion date from August 31, 2016 to September 14, 2016 and Dr. Jensen seconded. Motion carried, all voting aye.
8. Discussion/decision change order #3 for construction project: Anthofer made the motion to approve the additional charge of \$10 per cubic yard for replacing the unsuitable soils along Industrial Park Road and Schwabe seconded. Motion carried, all voting aye.
9. Update on special waste: Wittry reported that EPA stopped by to collect information. The commission has submitted samples for testing of liquid that has seeped to the surface and is waiting for the results.
10. Landfill update: Wittry reported that the west slope of closed cell 2B/3 has been seeded and the wind screens have been ordered.
 - a. Landfill hours: Schwabe made the motion that landfill traffic has to be across the scale by 3:30 p.m. starting October 1, 2016 and Dr. Jensen seconded. Motion carried, all voting aye.
 - b. Holidays: Anthofer made the motion to close Saturday of the Labor Day and Memorial Day weekends and Dr. Jensen seconded. Motion carried, all voted aye.
11. Recycling update: All products continue to move. Prices of plastics and steel cans remain low. Prices for #8 news and cardboard are holding steady in the \$90 to \$100 per ton range.
12. Environmental Management System (EMS) presentation: Witty will present the Annual update of objectives and targets in October.
13. Next meeting date: October 11, 2016 at 8:00 a.m.
14. Other:
 - a. Electronics recycling day: September 17, 2016 at Pella from 7:30 a.m. – 10:30 a.m. or until the trailers are full.
 - b. Free compost give away: Date not set yet, will be on a Saturday in early October.
 - c. Household hazardous waste day: Saturday, October 15, 2016 at the Recycling Center.
15. Dr. Jensen made the motion and Anthofer seconded to adjourn the meeting at 8:43 a.m. Motion carried, all voting aye.

Submitted by:

Dan Halbur