

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

January 18, 2017

1. The meeting was called to order at 6:00 p.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Others in attendance were Dr. Eric Jensen, City of Carroll; Jeff Anthofer, City of Coon Rapids; Harvey Dales, City of Manning; and Mike Schwabe, City of Breda. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Under "Other," Wittry requested the addition of the fire at the Recycling Center. With the change, Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
3. Schwabe made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on December 13, 2016. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Carroll Refuse Service SGS LLC--\$3915.65--2 months bills; Foth--\$9199.01--general consulting, sampling, Force Main project, and annual water quality report; Gehling Welding & Repair--\$1178.94--work on glass crusher; Metro Waste Authority--\$4527.48--quarterly payment for household hazardous material program; Regional Transit Authority (Midas)--\$408.00--inmate transportation; Polking Law Office--\$48.75--liability release; Rupiper Grinding--\$1640.00--compost grinding; Stone Printing--\$799.58--scale tickets, toner and statements; VT Industries--\$973.19--refund for overpayment. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Anthofer made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discussion/decision on Safety Management Certificate Program: DMACC in Des Moines will be hosting a Safety class at a cost of \$750. Schwabe made the motion and Dr. Jensen seconded to approve Mary Wittry or an alternate to attend the Safety Management Certificate Program. Motion carried, all voting aye.
7. Discussion/decision on forklift quote: Wittry discussed 2 quotes by Forklifts of Des Moines to trade in a 2005 forklift for either a new propane or electric forklift. Dales made the motion and Dr. Jensen seconded to approve the quote for the propane forklift at \$16,800. Motion carried, all voting aye.
8. Discussion/decision on Employment Resources rate increase: Wittry reported that Employment Resources has increased their client rates by \$0.60 per hour for work performed on the commingle line and stated that it has been 6 years since the last rate increase. Anthofer made the motion and Schwabe seconded to approve the rate increase with Employment Resources. Motion carried, all voting aye.
9. Leachate Force Main/gravity sewer update: Wittry reported that there will be a meeting Friday morning at the Recycling Center with King Construction, Foth, and the City of Carroll to discuss the remaining items of the project.
10. Landfill update: Wittry reported that Ross Rupiper sanded the landfill road and that prisoners were here last week to pick up litter.
11. Recycling update: Wittry noted that all products continue to sell and that prices have slightly increased.
12. Next meeting date: February 14, 2017 at 8:00 a.m.
13. Other: Wittry reported the fire department was out Monday morning at the Recycling Center. The citizen convenient dumpsters were placed inside over the weekend and flammable rags in one dumpster spontaneously combusted. There was no damage to the Recycling Center, just some water clean-up from sprinkler and venting smoke.
14. Dr. Jensen made the motion and Dales seconded to adjourn the meeting at 6:34 p.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur